



Jackson County Central Office of Alcoholics Anonymous, Inc.

Monthly Business Meeting

September 2025

Business Meeting Minutes of August 2, 2025

Start of the Business Meeting

Amy B. opens the meeting at 9:05 AM.

A moment of silence was observed proceeded by the recitation of the Serenity Prayer.

Quorum

Amy confirms with Committee Secretary that a quorum is established with eight out of eleven Committee Members in office present.

- **Committee Directors Present:**

Amy B, Robert H, Daniel O, Winslow C, Wayne T, Randy S, Taylor M, and Jennifer A via ZOOM,

- **Committee Directors Absent:**

Cheryl R, Dianna G, Wayne H

- **Open Committee Directors:**

Literature Director

Member at-Large #1

Member at-Large #2

Group Representatives Present:

Doug, Amador

Visitors Present:

Christine S, Kelly K, Don B, Ken, Mike T, Amador and his colleague

June 2025 Business Meeting Minutes

The Committee has no questions, issues, or concerns with last month's Minutes.



Wayne T makes motion to approve the July 2025 Minutes with no changes or corrections. Randy S seconds. No one opposes. Motion passes.

Treasurer’s Report:

Robert H presents the Treasurer's Report highlighting some points:

Jackson County Central Office Treasury Report Summary:

Income	July 2025	\$	212.46
Net Income	Year-to-date 2025	\$	2035.79
Cash in Bank:			
•	Checking Account:	\$	11,244.99
•	Savings Account:	\$	11,312.53
Total Cash in Bank:		\$	22,557.52
Prudent Reserve:		\$	18,000.00
Available Cash		\$	4,557.52

Robert reports that CO has had two good months. CO is selling lots of literature. We have a surplus of over \$4,000.00 in the bank. July was profitable; year-to-date literature sales: \$1,793; coins: \$91. Total bank balance: \$22,557; prudent reserve: \$18,000; available funds: \$4,557. Liability insurance renewal (\$512/year) is due soon. It covers general liability, not property. Plans to add Dan O to the signors’ card are pending.

Taylor M makes a motion to approve July 2025 Treasurer's Report. Randy S. seconds the motion. No one opposes. Treasurer's Report passes.

Office Manager’s Report

Randy S apologizes that he has been critical of volunteers lately. He also has been juggling several tasks with CO and District. Therefore, when another task (as the result of a volunteer “not doing his/her job”) ends up on his list, Randy states that he becomes frustrated.

Randy reports that one particular problematic volunteer has been non-compliant disrespecting those in authority, disregarding policies and procedures, and willfully defiant against any training or feedback.

At Randy’s request, Committee unanimously votes to remove this CO volunteer from his position effective immediately. Randy and Jennifer agree to work out the details of his dismissal.



Randy is to cover shifts until a replacement is found. Six-month volunteer shift term clarified as not official policy.

Volunteer Coordinator Report

Jennifer A via ZOOM has nothing significant to report.

Literature Director Report

No director in office to give report.

Website Coordinator Report

Wayne T reports meeting updates on the website as well as updates on some camp outs and other AA related activities.

Editor of Central Office Newsletter Report

Taylor reports that all is going well. As such, he has nothing of significance to report.

District Liaison Report

Dianna is not present to offer a report.

Special Events Coordinator Report

Cheryl is not present to offer a report. However, Randy reports that Cheryl was looking into participating in the Phoenix Health Fair on August 22, 2025. It is a community resource fair.

Randy will look into the health fair in Phoenix. He'll connect with Cheryl R.

Chairperson's Report

Amy has nothing to report.

Co-Chairperson's Report

Wayne H is not present to offer a report.

Recording Secretary Report



Winslow has nothing to report.

Members-at Large #1 and #2

No official directors to give reports.

Group Representative Reports

Doug reports that everything is going well with the VA Dom meetings and the 2120 CP Meeting. Attendance and donations are up.

Visitors

Ken shares his observations about the proceeding of the meeting, questioning voting procedures and minute recording for transparency.

Kelly K expresses her thoughts and views.

Amador and his colleague are here just to observe and to offer and receive ongoing support. They appreciate the purchase of literature at 50%. Amy encourages Amador to express any concerns or needs with which the Committee may be able to accommodate him and the Spanish-speaking AA community.

Mike T is observing the functions of the CO since he was asked to step in as a CO Volunteer.

Don B was unable to speak on account that he was sleeping.

Old Business

After-hours Phone Answering Service

Phone system currently forwards calls to volunteers; the shift begins at roughly 4:00PM each day and ends when the next day's CO volunteer's shift begins. The exception is the weekend shift because the after-hours shift begins on Saturday at noon when the CO volunteer's shift ends. This after-hours shift continues through to Monday, or Tuesday, depending on holidays.

The lists for Twelve Step calls and rides are available for the after-hours phone answering service volunteers.

Committee agrees that the need for a formal role to coordinate after-hours phones must be addressed.

Group Inventory



Amy reports that the Ad hoc Committee has developed ten (10) preliminary questions that the Committee must review and respond. Amy will prepare these questions and have them reviewed and approved by the committee. These questions will be presented to the entire SC to consider and answer. Responses will be collected and compiled to be presented back to the SC for further consideration. Due to an upcoming vacation, the distribution of these ten (10) preliminary questions to the SC may not happen until September.

(Chairpersons have the full authority of their position and the Steering Committee Board Members' support to conduct their business and fulfill their duties.)

New Business

After-Hours Phone Service Coordinator

Amy rationalizes why this position should not be formed as a SC Director due to JCCOAA SC Bylaw constraints. Amy further argues that such a position should be created as a non-Director position under the auspices of the Volunteer Coordinator.

Robert H makes a motion to create the After-Hours Phone Service Coordinator. The motion is seconded by Wayne T. No one opposes. Motion passes.

Since Randy has been working closely with the transition of the after-hours phone service, he will draft responsibilities and guidelines for this position. He will then consult/confer with Jennifer A, upon her return. Kelly K expressed interest in serving in this capacity pending commitment details.

Amy acknowledges Christine S's interest in the Literature Director. Jennifer A nominates Christine S as the new Literature Director. Wayne T seconds the Nomination. No one opposes. Christine S is unanimously voted by the Committee as the new Literature Director. Training to follow.

Prudent Reserve Discussion

Randy argues that the Prudent Reserve is too high in following the footsteps of the General Service Office. Randy states that the PR should be locked in at 15-16,000, not \$18,000.00.

Robert H explains that the PR is set at \$18,000 to cover the CO expenses and overhead for one year, since CO is on an annual lease. Those costs include one year of rent plus the annual rent increase of 3%, one annual breakfast fundraiser, and one month of average literature and coin purchases.

Randy's rational for reducing the PR is because he believes that it is too high. Instead of having 12 months of operating expenses covered, perhaps the PR should only cover 9 months. Reducing the PR to \$15,000 would allow CO to use



the surplus to fund temporary literature price reductions (\$6 Big Book) or fund special events to attract more AAs to CO.

No immediate decisions are made. Committee agrees to revisit after reviewing prior SC meeting discussion, decisions, and proposals.

Adjournment

Taylor M motions to adjourn the meeting. Wayne T seconds the motion. No one opposes. Motion passes.

The meeting is adjourned at 10:08 AM.

The Committee members recite the Responsibility Prayer in closing.