



Jackson County Central Office of Alcoholics Anonymous, Inc.

Central Office Steering Committee Monthly Business Meeting

March 2025

Business Meeting Minutes March 1, 2025

Committee Directors Present:

Amy B., Wayne H., Winslow C., Robert H., Taylor M., Wayne T., Mae M., Jennifer A.

Committee Directors Absent:

Cheryl F., Randy S.

Open Committee Directors:

Co-Treasurer
District Liaison Director
Member at-Large #1
Member at-Large #2

Group Representatives:

Jerry R. (No Name Group and the Irreverent Group), Doug S. (2021 Group and VA Dom Group)

Visitors Present:

None

Start of the Business Meeting

Amy B. opens the meeting at 9:00 AM.

A moment of silence was observed proceeded by the recitation of the Serenity Prayer.



Quorum

A quorum is established with eight out of ten Committee Members in office present.

February 2025 Business Meeting Minutes

Wayne T. motions to approve the February 2025 Business Meeting Minutes. Jennifer A. seconds the motion. No one opposes the motion. Minutes are approved.

Treasurer's Report:

Robert H. gives the Treasurer's Report highlighting some points.

Jackson County Central Office Treasury Report Summary

Income	(Loss) February 2025	(\$	1,055.01)
Net Income	(Loss) Year-to-date 2025	(\$	1,443.01)

Cash in Bank:

Checking	\$	7,766.76	
<u>Savings</u>	+ \$	<u>11,312.06</u>	
Total Cash	\$	19,078.82	
<u>Prudent Reserve</u>	- \$	<u>18,000.00</u>	
Available Cash	\$	1,078.82	

The following are items are worth noting:

Literature Orders:	Feb 1 st	\$ 703.12		
	Feb 14 th	\$ 508.16		
	Feb 21 st	\$ 1,364.00		
			>	\$ 2,575.28

February 2025 Highlights:

Seventh Tradition Donations are up this month, but they typically fluctuate seasonally.



We are at a loss for the month and for the year with YTD total loss of \$1,443.01 with a February 2025 loss of \$1,055.01 (i.e. Income less Expenses) but compared to January 2025 the Income less Expenses shows significantly less of a loss of \$388.00.

Rolling Twelve Month Totals of Seventh Tradition Donations to JCCO

Feb 2025	\$ 1,284.00		Aug 2024	\$ 2,200.76
Jan 2025	\$ 1,012.78		Jul 2024	\$ 2,095.95
Dec 2024	\$ 628.77		Jun 2024	\$ 987.00
Nov 2024	\$ 628.77		May 2024	\$ 147.73
Oct 2024	\$ 2,192.35		Apr 2024	\$ 1,530.30
Sep 2024	\$ 796.80		Mar 2024	\$ 411.00

Proceeds from the annual breakfast fundraiser may change this loss to a positive figure.

Literature purchases were up in February 2025. See details above.

The \$456.00 annual parking permit fee (two cars) was double, according to Wayne T., from last year, but given that it seems a little excessive, Wayne T., will look into it this week.

Wayne T. makes a motion to approve February 2025 Treasurer's Report. Jennifer A. seconds the motion. No one opposes the motion. Treasurer's Report is approved.

Office Manager's Report

Randy S. was not present to give Office Manager Report, but he did submit a written report, which Amy V. read to the group:

Parking Passes have been purchased.
Inclement weather forced office closure early one day.
Discussion with volunteers has commenced in regard to the office policy of the handling with the homeless. Conversation was triggered by an incident that required calling Medford Police.
District is considering changing the Off-Hours Phone System as surrounding Districts have already done so.

Taylor reports that at the District Meeting, District members decided that the cost of the current system is unreasonable compared to the traffic it was getting; as a result, District is entertaining a less expensive alternative with less engagement.



Volunteer Coordinator Report



Jennifer A. has nothing to report. Volunteers are happy. Jennifer will have all the volunteers meet together to ensure that they are all on the same page in regard to their duties and responsibilities (that they're all doing the same thing in the same way) and where things are in the office, but "so far, so good." Jennifer will also address the office policy on the how to handle homeless people who wander into the office and chose not to leave when asked to do so.

Steering Committee members are invited to attend the volunteer staff meeting.

Literature Director Report

Mae offers clarity and specifics regarding this past month's literature purchase orders. Committee members offer Mae some direction on how to proceed with the handling of the purchase of some literature items.

Mae will be stepping down from her Literature Director position ... not immediately but as soon as a replacement can be found. The Committee will need to find a replacement.

Website Coordinator Report

Wayne T. states that he has nothing to report. However, he encourages members of the Committee to provide feedback to him if they see anything out of order.

Editor of Central Office Newsletter Report

Taylor reports that he is has everything running smoothly in regard to the Seventh Tradition Contributions and the AAs' birthdays.

Taylor expresses concern that the list of birthdays may be out of date or not current given that some AAs may have relapsed or passed away. Wayne T. suggests that if anyone has firsthand knowledge of an inaccurate soberversary or information of the death of an AA, then the information should be communicated to Taylor M. for correction.

Jennifer also suggests that the Newsletter contain announcements of the open Steering Committee Director positions, namely Literature Director.

Winslow suggests including District events and/or open positions in the NL.



District Liaison Report

No one is currently serving in this capacity. No report.

Special Events Coordinator Report

Cheryl is not present to give Special Events Coordinator Report, but she did submit a written report, which Amy V. read to the group:

- Flyers to the CO Annual Breakfast Fundraiser are available. Please distribute.
- Tickets to Annual Breakfast Fundraiser are on sale. Please sell them.
- Wayne T. secured a cook for the breakfast. He is Executive Chef, Chris R. Jennifer A. humorously exclaims, *"That's pretty fancy for bacon and eggs!?!"* (This Recording Secretary barely contained his laughter.)
- Breakfast will be 9:00 AM to 10:00 AM.
- Taylor M. will be Meeting Secretary.
- Amy will share about Central Office and its fabulous volunteers and extraordinarily magnificent Committee Members.
- After the April 2025 JCCO Steering Committee meeting, members are asked to meet at St. Vincent and help set up for the breakfast, the next day.
- The Speaker is Marci K., from Grants Pass, OR.

Chairperson's Report

Amy states that she has nothing to report.

Co-Chairperson's Report

Wayne H. states that he has nothing to report, but he requests to be included in Jennifer's text regarding CO Volunteers.

Recording Secretary Report

With Jennifer A., now on the Steering Committee, Winslow distributed updated rosters to the group.

Members-at Large #1 and #2

No one is currently serving in either one of these capacities. No report.



Group Representative Reports

Jerry states that he has nothing to report about his groups given that he did not attend the groups' most recent business meetings.

Doug reports that everything is going well. However, attendance at Wednesday Night 2021 Central Point Meeting is down, but the Thursday Night Meeting at VA DOM Chapel and Saturday Morning Book Study at VA DOM Chapel are doing well. Great attendance and captivated attendees who are motivated and excited to work the Program to change.

Dan O has nothing to report from his group, Monday Night MFG.

Visitors

No visitors in attendance.

Old Business

The Steering Committee agrees that the group should conduct a group inventory, not a CO literature inventory that includes counting and tracking all books, pamphlets, etc.

Steering Committee Group inventory will be conducted by Amy and Wayne H. as an ad-hoc committee. Amy states that she has researched the topic and found that group inventories for the various AA groups are the same. She will proceed to use what she has found online and perhaps update the inventory to reflect JCCO's needs and preferences.

Regardless, the jest of the inventory is to address questions that cause the group members of the committee to reflect on the status quo of the Jackson County Steering Committee group:

- "How are we doing as a group?"
- "Are we attracting other people to join the Group?"
- "Are we fulfilling our purpose?"
- "Is everyone being heard, how do we feel, do we feel safe?"
- "How are we interacting with each other?"
- "How are we doing inside and how are we doing outside?"

Amy and Wayne H. will meet after today's meeting to discuss the initial formation of the committee, some early ground rules, and maybe recruit some people.



New Business

Jennifer has many ideas to reorganize and redecorate the office due to the office current state of, what appears to be, clutter and disorganization, out of date and out of style. Jenn would like to install shelving, paint the walls, address the needs of the bathroom, store the older JC CO Steering Committee materials or digitize it. Any office improvement plans must be agreed to by the landlord, who has tentatively agreed to some of the improvements and has even agreed to pay for the materials so long as we provide the muscle. Lastly, Jennifer will be heartbroken to see the couch in the lobby leave, but it has surpassed its lifespan.

Robert H. makes a motion to allow Jenn to speak with the landlord to determine what she is willing to help us out with. Taylor M. seconds the motion. Robert and others add to the motion to see if the landlord will allow us to paint the walls if that is more important than shelving. No one opposes the motion. Motion passes.

To address the Spanish literature issue, Robert H. reminds the group that it voted to stock Spanish literature in spite of what the Spanish groups in the Valley do. The issue that has been presented to the committee by others is not that we have or that we have a plethora of it. The issue is that it's just not moving.

In the spirit of unity and transparency, one idea that Winslow tossed out is to have either a Group Rep from the Spanish speaking groups or create a new Steering Committee Board position similar to the District Liaison to serve between the two groups.

Adjournment

Since everyone has had enough of each other, eager to be concluded, Amy asks for a motion to adjourn the meeting.

Wayne H. gleefully motions to adjourn the meeting, and Jennifer A. eagerly seconds the motion. All others agree in elation, "Woo-Hoo!!"

The meeting is adjourned at 10:10 AM.

The Committee members recite the Responsibility Prayer in closing.