



Jackson County Central Office of Alcoholics Anonymous, Inc.

**Central Office Steering Committee
Monthly Business Meeting**

January 2025

Business Meeting Minutes
January 4, 2025

Committee Directors Present:

Amy B., Wayne T., Robert H., Winslow C., Mae M., Randy S., Cheryl F., Taylor M.,
Wayne H.

Committee Directors Absent:

No Committee Member in office was absent.

Open Committee Directors:

Co-Treasurer
Volunteer Coordinator
District Liaison Director
Member at-Large #1
Member at-Large #2

Group Representatives:

Jerry R. (No Name Group and the Irreverent Group), Doug S. (2021 Group and
VA Dom Group), Dan O. (Medford Fellowship)

Visitors Present:

Brian and Seth

Quorum

A quorum is established with all Committee Members in office present.

Amy B. opens the meeting at 9:00 AM.



A moment of silence was observed proceeded by the recitation of the Serenity Prayer.

December 2024 Business Meeting Minutes

After review of minutes, Amy asks for a motion to approve. Taylor motions for the approval of the December 2024 Business Meeting Minutes and Wayne T. seconds the motion. Minutes are approved.

Cheryl then inquires whether a Board Member, who was not present at the Business Meeting for which the minutes were recorded, is allowed to motion for an approval of the said minutes or even vote for the motion. No one present was able to offer an informed response. Others felt that such a position made sense while others felt that it was trivial.

Post business meeting, Recording Secretary researches the question. The answer to Cheryl's question is as follows:

“According to Robert's Rules of Order, a board member can approve meeting minutes for a meeting they did not attend; they can still review the minutes, suggest corrections, and vote on their approval even if they were absent from the original meeting. As such, once approved by the board, including absent members, the minutes become the official record of the meeting.”¹

¹https://www.google.com/search?q=can+a+board+member+approve+meeting+minutes+for+a+meeting+that+he+was+not+in+attendance&rlz=1C5CHFA_enUS990US990&oq=can+a+board+member+approve+meeting+minutes+for+a+meeting+that+he+was+not+in+attendance&gs_lcrp=EgZjaHJvbWUyBggAEEUYOdIBCjI2NTI4ajBqMTWoAgiwAgE&sourceid=chrome&ie=UTF-8#cobssid=s

Treasurer's Report:

Jackson County Central Office Treasury Report Summary

Income	(Loss) Dec 2024		(\$ 881.03)
Net Income	(Loss) Year-to-date 2024		(\$ 2,720.42)
Cash in Bank:			
Checking		+	\$ 5,208.89
<u>Savings</u>			<u>\$ 15,311.84</u>
Total Cash			\$ 20,521.73
<u>Prudent Reserve</u>		-	<u>\$ 18,000.00</u>
Available Cash			\$ 2,521.73



The following are items are worth noting:

Seventh Tradition Donations, Individual Members' Donations, and Birthday Donations:

Dec	\$ 606.16	Jun	\$ 987.00
Nov	\$ 628.77	May	\$ 147.73
Oct	\$ 2,192.35	Apr	\$ 1,530.30
Sep	\$ 796.80	Mar	\$ 411.00
Aug	\$ 2,200.76	Feb	\$ 677.00
Jul	\$ 2,095.95	Jan	\$ 911.60

Literature Orders:	12/2	\$ 527.34
	12/20	\$ 1,308.83

Coin Order:	12/12	\$ 389.99
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Year-End 2024 Highlights:

Donations	\$ 13,267.42
Breakfast	\$ - 371.76
Literature*	\$ - 552.64
Coins	\$ 251.84

*Note – If we sold all the literature inventory in the house, literature would show a significant profit

Office Manager's Report

Jennifer, a new volunteer at Central Office, is working out well, getting many tasks done, such as updating the volunteer lists for Twelve Step Calls, rides, etc. Even the office plants like her.

Randy has become aware that further training is needed in the area of responding to messages left on voicemail and returning missed calls. Training will be given on how to accurately operate the phone system, including retrieving voicemails.

Unknown sender of the contribution check from last month has been identified and thanked. The volunteer who received this check was given instruction on how to handle such a matter to avoid not knowing the sender of contribution checks in the future. This volunteer did not receive the feedback well. In fact, he reacted aggressively.



A record of Seventh Tradition Contributions has been sent to Taylor to include in the JCCOAA Newsletter for recognition and appreciation. The previous month's contributions will be submitted and published in the Newsletter so as to present an accurate all-inclusive record of contributions.

Randy will conduct some inventory accounting to determine what literature items are not selling and move them out. Also, First Edition Big Books are on sale for \$3.00. Sale ends on February 1, 2025. Sales of these discounted books will be recorded and monitored.

Wayne T. asks if something needs to be done about the volunteer who reacted less than desirably. Suggestions were offered on how to further handle this individual, especially if this volunteer mishandles another person or situation. The board wishes to respect Randy's authority to properly manage Central Office as the Central Office Manager. However, the consensus of the input is that further training should be afforded to each volunteer.

Volunteer Coordinator

No report since no person in this office. However, Wayne T. advises the Board that CO volunteer may be interested with some training.

Literature Director Report

Mae has updated price lists on shelves in CO. She has also submitted two literature orders in the amount of \$1,852.65. Mae did not place an order for A.A. Grapevine as she reported last month. She spent more on coins/tokens this month since they are selling more consistently, and she increased inventory of coins/tokens to accommodate the ramped-up sales. Mae inquired about the small blue-pamphlets named "Meeting in a Pocket." Wayne T. will get a hold of Jo Brown, who acquired those pamphlets in the past, to order more.

Mae responds to Cheryl's question that she will order more Plain Text A.A. Big Books once A.A.W.S. completes the next print.

Mae explains the sale price of the First Edition Big Book at \$3.00. Randy informs the Board that CO has plenty of copies for sale. These books are sold at cost, which is \$3.00, even though they are normally sold at \$12.00. Since GSO is promoting this sale, Randy insists on selling these books at \$3.00. All members agree.

With only one sale in the amount of \$113.00 for the year of 2024, Randy believes that the Spanish literature items are unsalable goods. Winslow explains that the Spanish speaking groups are autonomous and are ordering their own literature.



Promoting the Spanish literature at the Spanish speaking meetings has already been tried. Taylor suggests that having these literature items are good idea in the event they are wanted by other members. Perhaps, ordering more can be put on ice to prevent having too many of these items on hand.

Website Coordinator Report

Wayne T. reports not having too much activity requesting changes. He posted a request asking for members to bring into CO any spare copies of Grapevines since the ones in CO are quickly disappearing.

Editor of Central Office Newsletter Report

Taylor is more than happy to put anything in the Newsletter that is requested. Recognition of the contributions is going to happen now that he and Randy will coordinate to make that happen. The members' sobriety birthdays are another item. Winslow will send Taylor the spreadsheet he has of members' sobriety birthdays that he gathered when he was doing the Newsletter. Taylor will publish on the Newsletter a request for those members who receive and read the Newsletter to submit their sobriety birthdays to be recognized in the Newsletter on the month of their birthday.

Group Representative Reports

Jerry reports that the No Name Group is doing well. The No Name Group is healthy, and he loves it.

Jerry informs that the Irreverent Group was founded by someone who has over forty years of sobriety and the members of the group have no interest in following A.A. principles. Jerry wishes not to be "the bleeding beacon" for that meeting, so he is at a loss. One member in this meeting is very disruptive during meetings. Some members have approached Jerry about this individual, but Jerry is unsure how to handle the situation. Jerry is bothered by this problem, but it does not seem to bother some other members. Jerry would like to see this group come more in tune with the A.A. Traditions. Jerry does not want to create resentments at this meeting. Unknown committee member suggests that perhaps Jerry can address the problem at an upcoming business meeting; however, this unruly member will be at the business meeting. So, essentially, Jerry does not know what course of action to take. Amy suggests that Jerry seek advice and counsel from Otto. Taylor advises Jerry to speak to this troublesome member one on one since calling him out in front of others may not go well. Wayne H. agrees. Taylor emphasizes Tradition One in handling this issue. Amy moves on and encourages Jerry to speak with others after the business meeting.



Doug reports that his 2021 Group in Central Point is doing well. The group is actively utilizing the “white can.” Also, the VA Dom Group is doing well. Members are taking books back to the rooms. Good fellowship is happening between older members and newer members.

Dan reports that the marathon meetings held at the Alano Club were “a big flop” in his opinion. No body showed up at some of these meetings in spite of being scheduled for two weeks. This was a big disappointment. Bingo however is a great success. Committee members exclaim that no one was promoting these marathon meetings. Flyers or ads in the CO Newsletter or JCCOAA website would be helpful to get the word out.

Special Events Coordinator Report

Cheryl reports that her selected speaker is now unable to come and speak at the Breakfast Meeting. Wayne T. will secure St. Vincent DePaul as the venue for the Breakfast on the first Sunday in April. Cheryl has reached out to a replacement from the Bay Area.

Cheryl discusses that the serving of breakfast should be from 9:00AM to 10:00AM. She feels that last year the breakfast just dragged. Committee members agreed.

Cheryl also suggests that since CO lost money last year we should raise the price above last year’s price of \$5.00. She suggests a breakfast ticket cost of \$10.00 (since the breakfast is a fundraiser) and CO host a true 50/50 raffle with one winner and the other 50% going to CO. Wayne T. agrees but also stresses that a can goes around for St. Vinny’s. All other Committee members agree.

Cheryl wants the flyers to go around and be published in the Newsletter sometime in February 2025.

Cheryl advises that she may not be present for the March Business Meeting, but she will make extra effort to be present.

Members-at Large #1 and #2

None

Recording Secretary Report

Winslow C. informs the Committee that, at Robert's recommendation during the previous business meeting, he has made a digital copy of the Bylaws to keep securely in Central Office. The digital copies of both the pdf and MS-Word



versions were downloaded onto a thumb drive and given to Wayne T. who then gave it to Randy.

Winslow also distributed copies of the Bylaws and a newly updated Committee roster to those members who wanted them.

Visitors

None

Old Business

Wayne T. will be working on recruiting a candidate who may be interested in the Volunteer Coordinator position.

Amy and Randy will inform the Committee about the details of the group inventory process after the April breakfast.

New Business

No new business.

Adjournment

With everyone happy and satisfied and wanting no more but to be done, Amy asks for a motion to adjourn the meeting. Jerry joyfully motions to adjourn the meeting, and Taylor enthusiastically seconds the motion. All others agree in jubilation, "Yeppie!!"

The meeting is adjourned at 10:15AM after the recitation of the Responsibility Prayer.