



Jackson County Central Office of Alcoholics Anonymous, Inc.

**Central Office Steering Committee
Monthly Business Meeting**

February 2025

Business Meeting Minutes
February 1, 2025

Committee Directors Present:

Amy B., Wayne H., Winslow C., Randy S., Cheryl F., Taylor M., Wayne T.

Committee Directors Absent:

Mae M., Robert H.

Open Committee Directors:

Co-Treasurer
Volunteer Coordinator
District Liaison Director
Member at-Large #1
Member at-Large #2

Group Representatives:

Jerry R. (No Name Group and the Irreverent Group), Doug S. (2021 Group and VA Dom Group), Dan O. (Medford Fellowship)

Visitors Present:

Jennifer A., Diana G.

Start of the Business Meeting

Amy B. opens the meeting at 9:00 AM.

A moment of silence was observed proceeded by the recitation of the Serenity Prayer.



Amy acknowledges the two visitors and asks them to briefly introduce themselves and reasons for their visits.

Diana G., with a sobriety birthday of February 7, 1992, who was involved in Central Office/Intergroup service before in Honolulu, HI., is looking into it here and deciding if she wants to get back involved at this level of service or Area.

Jennifer A., with a sobriety birthday of June 4, 2012, has been involved in many aspects of A.A. service and is currently serving as the District 16 Archivist. She also volunteers in the Jackson County Central Office on Tuesday mornings. Jennifer states that she may be interested in stepping in as the Volunteer Coordinator, which is open at the moment.

Quorum

Randy is running late, but he will arrive at some point.

Regardless, a quorum is established with all Committee Members in office present.

January 2025 Business Meeting Minutes

After review of minutes, Amy asks for a motion to approve the January 2025 Steering Committee Business Meeting minutes.

Cheryl voices an objection to the wordiness and length of the previous month's minutes, stating that the minutes should be a summary and not a written recording of what was stated verbatim during the meeting.

Wayne T. motions to approve the January 2025 Business Meeting Minutes. Taylor seconds the motion. No one opposes the motion. Minutes are approved.

Treasurer's Report:

Robert is not present to give an account of the Treasurer's Report, but his printed report is available to review during the meeting. Wayne T., volunteers to read the Treasurer's Report, highlighting some points.

Jackson County Central Office Treasury Report Summary

Income	(Loss) January 2025	(\$	388.00)
Net Income	(Loss) Year-to-date 2025	(\$	388.00)



Cash in Bank:

Checking	\$	4,821.77	
<u>Savings</u>	+ \$	<u>15,311.84</u>	
Total Cash	\$	20,133.73	
<u>Prudent Reserve</u>	- \$	<u>18,000.00</u>	
Available Cash	\$	2,133.73	

The following are items are worth noting:

Seventh Tradition Donations, Individual Members' Donations, and Birthday Donations:

Jan 2025	\$ 1,012.78		Jul 2024	\$ 2,095.95
Dec 2024	\$ 606.16		Jun 2024	\$ 987.00
Nov 2024	\$ 628.77		May 2024	\$ 147.73
Oct 2024	\$ 2,192.35		Apr 2024	\$ 1,530.30
Sep 2024	\$ 796.80		Mar 2024	\$ 411.00
Aug 2024	\$ 2,200.76		Feb 2024	\$ 677.00

Literature Orders:	Jan 6 th	\$ 731.36		\$ 2,159.16
	Jan 14 th	\$ 99.74		
	Jan 21 st	\$ 451.69		
Coin Order:	Jan 6 th	\$ 173.25		
Literature Order:	Feb 1 st	\$ 703.12 (PENDING)		

January 2025 Highlights:

Seventh Tradition Donations are up, but they fluctuate seasonally. Parking Permit Fee is due this February for one car and an extra fee for a second vehicle of \$25.00 is also a great convenience.

Income less Expenses shows a slight loss of \$388.00.

Taylor makes a motion to approve January 2025 Treasurer's Report. Wayne T. seconds the motion. No one opposes the motion. Treasurer's Report is approved.



Office Manager's Report

Randy arrives just in time to present the Office Manager Report. Randy reports that everything is going well and has nothing major to report to the Committee.

Volunteer Coordinator Report

No one is currently serving in this capacity. No report.

Literature Director Report

Amy states that Mae is not present to give the Literature Report. However, Mae did present the Report via email to the Committee.

According to her email, Mae reports that she has updated the prices of the Big Book, Facsimile, B-0 per the Steering Committee's decision to have them priced at the sale price, which were purchased for \$3.00.

Literature Order from A.A.W.S. on January 4th was \$451.69.

Literature Order from A.A.W.S. for B-90 Plain Texts on January 10th was \$703.12.

Literature Order from A.A. Grapevine on January 4th was \$731.36.

Token Order on January 4th was \$173.25.

- These coins are purchased at wholesale prices.

Total Literature expenditure for January 2025 was \$2,059.42.

Recording Secretary's Note:

After review of the Treasurer's Report and Literature Report, which Wayne T. emailed to me after the meeting, I realized this difference. This disparity was not discussed at the meeting, thus, not a part of the current minutes:

Treasurer's Report includes an order from Pronto Print for an order of Meeting in a Pocket in the amount of \$99.74 that is not included in the Literature Report. So, total literature expenditure in the month of January 2025 according to the Treasurer's Report is \$2,159.16, which is \$99.74 more than what Mae reports above.

Website Coordinator Report

Wayne T. reports that the Friday Night Young People's group in Ashland is off the website since it is no longer in existence. Also, he reports that the "any and all" Twelve-Stepper Women's Camp Out is on the website where people can register as well.



Furthermore, the Southern Oregon Speaker Meeting has been added onto the Event Calendar and to the News Blast. Finally, Snowpocalypse and the Traditions and Concepts Workshop have been both added to the website as well. Since the Traditions and Concepts Workshop has a six-month duration, Wayne will continue to update the website every six months.

Wayne offers the option of having a PayPal QR code available for people who come into office to buy literature, donating money, etc. He is considering the idea but does not want to confuse the volunteers. He asks the Committee for input. Taylor explains that the Ashland Young People group has a similar way of donating when the Seventh Tradition basket is passed around during meetings. The idea of QRCs is not foreign to many people, so the availability of a QRC at Central Office can be convenient and appreciated by some patrons. Taylor states that if anyone is not familiar or comfortable with a QRC, then he/she can pay with one of the other options made available to complete his/her purchase. (Cash is still KING, right?! I don't anymore, but people can still pay with cash, if that works better for them.)

Jennifer reassures the Committee that offering more ways to pay is better than offering less ways to pay. Amy agrees and directs Wayne to "just go ahead and do it. It can't hurt and it can only make contributing easier."

Editor of Central Office Newsletter Report

Taylor reports that he is almost finished with the February Newsletter and will "blast" it soon. He will send the Newsletter out and, in the email, he will ask if any recipient would like his/her sobriety birthday recognized in the Newsletter on the month of his/her birthday to respond with an email stating the sobriety birthday. He asked for input.

Taylor further reports that he has not received any information on contributions to Central Office from A.A. Groups to be noted in the Newsletter as was discussed in previous meetings.

Taylor also reports that the Excel file with the collected data of A.A.'s birthdays that Winslow sent him was basically unreadable and useless because the data appeared to be corrupted on his end. So, he wants to start fresh by asking A.A.s to submit their sobriety birthdays directly to him collecting the data.

Winslow will resend the Excel file after reviewing it to ensure that it is not corrupted. Perhaps, it will work better this second time.

Members discuss how to properly inform the Newsletter Editor about their sobriety birthdays using the form found under the News tab and then Newsletter



on JCCOAA website. On this form, A.A.s can subscribe to the JCCOAA Newsletter and list his/her sobriety birthday to be recognized on the Newsletter. There seemed to be some confusion or no clear direction, so Amy directed Wayne T. to work with Terry K. to make access to the form more convenient and easier.

District Liaison Report

No one is currently serving in this capacity. No report.

Group Representative Reports

Jerry reports that the No Name Group is fantastic, with newcomers attending the meeting frequently. The No Name Group is healthy, and he loves it.

Jerry informs that the Irreverent Group will hold a business meeting this coming Wednesday. The group will meet quarterly until more familiarity with the A.A. way of doing things happens. Jerry will present the Group Rep position to the group then. He will assume the position since he is already at this meeting. Jerry also adds that the Irreverent Group is a good and healthy group. The meeting is well-liked by those who attend. They just are less organized A.A. (in line with Tradition Nine).

Doug reports that attendance at the 2021 Group in Central Point is down. The group effectively utilizes both the Seventh Tradition basket and the White Basket. Overall, the group is doing well. New people are attending the meeting.

Doug also reports on the VA Dom Book Study meeting is also doing well with attendance from both men and women. The people who are coming are "taking a grip on wanting to make a change in their lives."

Dan reports that since he did not attend his group's most recent business meeting, he really has nothing to report this month. Perhaps, he will find out what happened to the group's meeting and report back next month.

Special Events Coordinator Report

Being cautious as to what she verbalizes, Cheryl reports that in spite of asking several people to speak, she still has no speaker lined up for the Central Office Breakfast Annual Fundraiser to be held on the first Sunday in April at St. Vincent De Paul. Breakfast will be prepared and served by the fine gentlemen from Southern Oregon Dog on the Roof A.A. Group



Once a speaker is secured, Cheryl and Taylor will design a flyer. The admission this year will be \$10, and kids eat free of charge. Since this event is a fundraiser for Central Office, we will host a 50/50 Raffle. Breakfast will be held between 9-10 o'clock. Speaker will share after 10:00 AM. Groups and people bring donations to raffle off.

Cheryl will have tickets available soon, perhaps mid-February. Members of the Steering Committee have routinely helped sell tickets by selling them at the meetings they attend. So, once the tickets are designed and printed, members of the Steering Committee may check them out and begin selling them to other A.A.s.

Cheryl is searching for a speaker with 20 plus years of sobriety, preferably a woman, as she alternates gender each year. The speaker will share for about 30-40 minutes. Winslow offers to ask the former Area Chair, Vera, from Portland. Wayne T. encourages to search for a local speaker. The speaker does not necessarily have to be from out of the area.

Cheryl also reports that she may not be at the March Steering Committee Business Meeting, but if Jerry can give her ride, she may be able to attend.

Moreover, Cheryl asks committee members to make time available, if possible, after the April business Meeting on Saturday, April 5th to go set up the room at St. Vincent De Paul. Depending on the turnout, time commitment may be about an hour.

Cheryl wants the colored flyers to go around the valley to all A.A. groups and meetings. She is hoping to get it published in the Newsletter sometime in February 2025. But, again, Cheryl is just waiting to secure a speaker for the event to complete this aspect of the preparation.

Members-at Large #1 and #2

No one is currently serving in either one of these capacities. No report.

Chair of the Committee

Amy states that she has nothing to report.

Recording Secretary Report

In an attempt to be concise and succinct in the recording of the business meeting minutes, so to address concerns expressed at this meeting, Winslow will make a conscientious effort to ensure that they are pithy and laconic.



Furthermore, Winslow reports that in terms of the meeting agenda Amy as Chair of the Committee manages the agenda. Nonetheless, if any member wishes to add a topic or a discussion point to the agenda please communicate with Amy. However, please be aware that Amy has the discretion to add the subject to the agenda or not. Remember Amy diligently manages the length of the meeting to be considerate of our time.

Old Business

Jennifer expresses an interest in serving as the Volunteer Coordinator. The Committee members appoint Jennifer as the new Volunteer Coordinator by conducting a vote.

Recording Secretary's Note:

Jennifer's term is at least two years from this date. Her position is up for re-appointment in December 2027, if she serves until then.

Steering Committee Group inventory will be conducted by Amy and Randy as an ad-hoc committee. Amy states that they will tackle the subject after the April breakfast fundraiser. She received an outline from an L.A. A.A. group. Also, a possible member of the sub-committee may be an individual who does not serve on the Committee as a director.

Wayne H. informed the meeting that SO DOTR conducted this endeavor in the past receiving a set of questions from G.S.O. that were then passed out to group members. Responses were then reviewed by the members of the sub-committee looking for patterns, consistencies, or common themes. Cheryl and Diana shared their own experiences with their participation in sub-committees that conducted a group inventory. There was also agreement amongst Committee members that having an outside member as a part of the sub-committee can be a positive feature of the sub-committee.

Diana requests information of the duties and responsibilities of the District Liaison to consider whether or not she can serve in this capacity.

New Business

Wayne states that Randy and he have been discussing whether or not to change Central Office Operating Hours. Randy explains that two volunteers have proposed two options on changes to the office hours:



1. Open Central Office at 10:00 AM and close at the current hour of 4:00 P.M.
2. Open Central Office at 10:00 AM and close at 3:00 PM.

The Committee is in agreement that closing earlier in the day, i.e. 3:00 PM, is not in the interest of the community Central Office serves.

After some discussion in favor and opposed to the volunteers' other proposal, the Committee decides to table the discussion for another day. However, in the interim, the Committee agrees that perhaps some research should be conducted to determine the amount of traffic during the first hour, i.e. 9:00 AM to 10:00 AM.

Adjournment

With everyone happy and satisfied and wanting no more but to be done, Amy asks for a motion to adjourn the meeting.

Wayne T. joyfully motions to adjourn the meeting, and Taylor enthusiastically seconds the motion. All others agree in jubilation, "Yeppie!!"

The meeting is adjourned at 10:00 AM.

The Committee members recite the Responsibility Prayer in closing.