

# Steering Committee Meeting Minutes

## October 5, 2024

**Members Present:** Randy Chairperson, Wayne C0-Chairperson, Robert H. Treasurer, Wayne Central Office Manager, Jo Volunteer Coordinator, Mae Literature Coordinator,, Doug Member at Large 1, Jerry Group Rep,

**Members Absent:** Michelle M. Recording Secretary(minutes were transcribed from recording),, Cheryl Events Coordinator, Taylor Newsletter,

Members present did represent a quorum as defined by our Central Office Bylaws.

FYI a Forum is present when more than ½ of the current Central Office Steering Committee Members are present.

**Guests:** Chris, Ken & Amy

Meeting was opened by Randy S..  
A moment of silence was observed.  
The Serenity Prayer was recited.

**Minutes:** The minutes from September 2024 were approved as written.

### **Treasurer's Report:**

Checking Account Balance: \$7,509.93

Savings Account Balance: \$15,311.46

**Total = \$22,902.39**

**Minus defined Prudent Reserve \$18,000.00**

**Available Cash \$4,902.39**

**Please remind volunteers to notate what the money coming is was for i.e. donation, birthday donation, literature sale, coins etc.**

Treasurer's Report was approved as written

**Office Managers Report:** nothing to report

**Volunteer Coordinator:** Jo was present and reported she is having problems getting shifts filled. The Central Office needs a couple permanent volunteers and they can contact the volunteer coordinator by way of the web site.

**Literature Report:** Mae placed an order for \$721.90 to restock and put in an order for the pamphlet Black in AA which was updated. Mae will be putting in an order for 4 cases of the Plain Language Big Book and she will be putting in an order for the new Grape Vine order and restocking our token supply. There are some issues with charges from old back orders and Mae and Robert are looking into it. District had also contacted Mae about the literature needed for the upcoming Service Fair.

**Website:** Winslow was not present and Wayne is keeping everything up to date.

**Newsletter Editor:** Taylor was not present. Thank you Taylor for adding the monthly contributions to the Newsletter.

**District 16 Liaison:** Open position

**Group Representatives:** Jerry has not been consistent with meetings due to illness, nothing to share. Doug reported all is well in his meetings. Dan reports the Medford Fellowship is having a Halloween Party.

**Special Events:** Cheryl was not present.

**Visitors:** Amy talked about a new meeting that offers a study of the first 4 steps for newcomers Tuesday Nights at the Church of the Nazarene, Ken (I could not hear his words on the tape so sorry). Chris goes to about 14 meetings per week and would like to bring more fun to AA.

**Member At Large 1:** No report

**Member At Large 2:** Open position

**Chairperson:** Randy had nothing to report. Co-Chair Wayne reported a November 9th Founders Day dinner and meeting put on by Dog On The Roof and St. Vincent DePaul.

**Old Business** No old business

**New Business** Meeting minutes are posted prior to having them approved. Jo suggested minutes go to the Officers for approval prior to them being posted. To clarify a motion was made to have the minutes approved by the officers prior to them being posted motion was seconded and passed.

Big Books for the Speaker Meeting to be purchased and donated to Jails. The way the VA meeting was running their meeting with regard to giving BB to its group members and the way the White Can Movement was working were discussed. Overall decision was made to set up a voucher system so the books themselves are not being lugged back and forth to the Speaker Meeting. At this point the tape stopped.

**The Responsibility Statement was recited and the meeting was adjourned by Randy at 1000..**