

Steering Committee Meeting Minutes

September 7, 2024

Members Present: Randy Chairperson, Wayne C0-Chairperson, Robert H. Treasurer, Wayne Central Office Manager, Michelle M. Recording Secretary, Mae Literature Coordinator, Taylor Newsletter, Doug Member at Large 1, Dan O. Group Rep.

Members Absent: Jo Volunteer Coordinator, Cheryl Events Coordinator, Jerry Group Rep,

Members present did represent a quorum as defined by our Central Office Bylaws.

FYI a Forum is present when more than ½ of the current Central Office Steering Committee Members are present.

Guests:

Meeting was opened by Randy S..
A moment of silence was observed.
The Serenity Prayer was recited.

Minutes: The minutes from August 2024 were approved as written.

Treasurer's Report:

Checking Account Balance: \$8,103.83

Savings Account Balance: \$15,311.33

Total = \$23,415.16

Minus defined Prudent Reserve \$18,000.00

Available Cash \$5,415.16

Please remind volunteers to notate what the money coming is was for i.e. donation, birthday donation, literature sale, coins etc.

Treasurer's Report was approved as written

Mike was initially at the meeting as the fellowship member that installed the new floor; he received a check from the Central Office for molding \$119.00. An attempt was made to get the Landlord to pay for the molding but she felt she had paid her part in paying for the supplies for the new floor minus the cost of molding.

Office Managers Report: New light has been installed and a new toilet was bought and installed by the Landlord.

Volunteer Coordinator: Jo was not present and sent no report but it appears all volunteer spots have been filled.

Literature Report: Mae placed an order for \$988.30 to restock. Mae ordered Window Shades Steps and Traditions for DOTR and AA Meeting Sign.

Website: Winslow was present

Newsletter Editor: Taylor was present but had nothing to report

District 16 Liaison:

Michelle reported on the highlights of the District 16 monthly meeting. This is an open position however Michelle and Randy are filling in when needed.

Group Representatives: Dan reports attendance is way down and the Medford Fellowship. Doug reports all well at the VA meeting except the facility is requiring masks again and the Chapel is closed to the Public until otherwise advised.

Special Events: Cheryl was present but no events to report

Visitors: None

Member At Large 1: No report

Member At Large 2: Open position

Chairperson: Randy had nothing to report

Old Business No old business

New Business No new business

Discussion: Possibility of a Central Office Open House over the holidays.

Motion to adjourn: Motion to adjourn was made at 0930.

The Responsibility Statement was recited and the meeting was adjourned by Randy at 0930.