

Steering Committee Meeting Minutes

August 3,2024

Members Present: Randy Chairperson, Robert H. Treasurer, Wayne Central Office Manager, Michelle M. Recording Secretary, Cheryl Events Coordinator Taylor Newsletter, Jerry Group Rep, Dan O. Group Rep.

Members Absent: Wayne CO-Chairperson, Mae Literature Coordinator, Jo Volunteer Coordinator,Doug Member at Large 1,

Members present did represent a quorum as defined by our Central Office Bylaws.

FYI a Forum is present when more than ½ of the current Central Office Steering Committee Members are present.

Guests: Amy

Meeting was opened by Randy S..
A moment of silence was observed.
The Serenity Prayer was recited.

Minutes: The minutes from July 2024 were approved as written.

Treasurer's Report:

Checking Account Balance: \$7,478,79

Savings Account Balance: \$15,311.21

Total = \$22,790.00

Minus defined Prudent Reserve \$18,000.00

Available Cash \$4,790.00

Please remind volunteers to notate what the money coming is was for i.e. donation, birthday donation, literature sale, coins etc.

Treasurer's Report was approved as written

Office Managers Report: Wayne reports that he has ordered a plastic mat under the office chair to save the floor. Would like to be authorized to spend \$50.00 to replace overhead lights in the front office, Approved by the body. Floor looks beautiful. Thank you to fellowship member for volunteering your hard work installing the new floor.

Volunteer Coordinator: Jo was not present and sent no report but it appears all volunteer spots have been filled.

Literature Report: Although Mae was not present at the meeting she sent this report. " I placed no orders this month. DOTR Group requested that we include a sign for them in our next order, which I will include in our August order. Please let me know if you all have anything specific for me I.E. literature. Thank you for letting me be of service, Mae.

Website: Winslow was present but had no report.

Newsletter Editor: Taylor was present but had nothing to report

District 16 Liaison:

Michelle reported on the highlights of the District 16 monthly meeting. This is an open position however Michelle and Randy are filling in when needed.

Group Representatives: Jerry reports all is well in his group and we are glad to see him back, Dan reports attendance is way down and the Medford Fellowship.

Special Events: Cheryl was present but no events to report

Visitors: Amy B.

Member At Large 1: No report

Member At Large 2: Open position

Chairperson: Randy has no report

Old Business No old business

New Business No new business

Tabled- Discussion of fund raising events to make the Central Office more self-supporting since we sell all our Literature and Coins for our cost and we are at the mercy of monthly donations from the group to continue to be there for the Fellowship. Some topics were Book Sale, Spring Fling, T-Shirts etc. Winslow brought up a glitch he noticed in the ByLaws; he wanted to look into it and report back.

Motion to adjourn: Motion to adjourn was made at 0930.

The Responsibility Statement was recited and the meeting was adjourned by Randy at 0930.