

Steering Committee Meeting Minutes

June 1,2024

Members Present: Randy Chairperson, Robert H. Treasurer, Wayne Central Office Manager, Michelle M. Recording Secretary, Cheryl Events Coordinator Taylor Newsletter, Doug Member at Large 1, Jerry Group Rep

Members Absent: Wayne CO-Chairperson, Mae Literature Coordinator, Jo Volunteer Coordinator, **Members present did represent a quorum as defined by our Central Office Bylaws.**

FYI a Forum is present when more than ½ of the current Central Office Steering Committee Members are present.

Guests: Amy, Ken J.

Meeting was opened by Randy S..
A moment of silence was observed.
The Serenity Prayer was recited.

Minutes: The minutes from May 2024 were approved as written.

Treasurer's Report:

Checking Account Balance: \$5,771.11

Savings Account Balance: \$15,310.94

Total = \$21,082.05

Minus defined Prudent Reserve \$18,000.00

Available Cash \$3,082.05

Please remind volunteers to notate what the money coming is was for i.e. donation, birthday donation, literature sale, coins etc.

Treasurer's Report was approved as written

Office Managers Report:

Wayne did meet with LandLord concerning replacing the rancid carpet and she said she would be willing to pay for replacement materials as long as it was reasonable. Facilities manager will come in Tuesday morning and will take measurements and from there write up a proposal and Wayne will give that to Claudia the LandLord. Discussion continued on possible types of replacements i.e. carpet or wood laminate. Our building has been tagged by a local gang and we will contact LandLord about having the building painted. Wayne will follow up.

Volunteer Coordinator:

The Saturday morning volunteer spot from 9:00-12:00 is open and in need of a Volunteer. Please contact the Central Office if you would like to join our team.

Literature Report:

Mae filled 2 orders in the month of May one for \$891.46 and the second for \$507.60 . Next month Mae will put in an order for the Token Shop since we have sold quite a few coins. Mae was not able to attend the meeting for further report.

Website: Winslow C. volunteered to fill the role of our Website person he was voted into the position but had no further report for us at this meeting. Welcome back Winslow you were missed!!!! Roster has been updated.

Newsletter Editor: Taylor had nothing to report but thanks to Zack for continuing to supply the Newsletter with articles.

District 16 Liaison:

Michelle reported on the highlights of the District 16 monthly meeting. This is an open position however Michelle and Randy are filling in when needed.

Group Representatives:

Jerry R. Reports all is well with his Homegroup and he will pass on news from the Central Office.

Doug S. Everything is going well at the Dom seeing guys walk out of the meetings laughing and fellowshiping with each other is wonderful to witness.

Special Events: Cheryl provided feedback of how the Annual Breakfast went. She thought it went slightly too long and we should serve breakfast from 9 to 1000 then have speakers speak only 45 minutes, since following all that we still have the raffle and the sobriety countdown. We can revisit it next year but those are a few ways we can tighten up the schedule. We did not make anything from the Breakfast so next year we will go back to the preCovid way of doing the event since now we have identified a Prudent Reserve and our day to day funds are not how they appeared prior to setting aside a Prudent Reserve to keep the Central Office running for 6 months should we go through another Covid. There was some discussion of having more fundraising events but the discussion was Tabled for the July Meeting

Visitors: Ken J, Amy B.

Ken reports he appreciates the Central Office website and he enjoyed the Breakfast.

Member At Large 1: No report

Member At Large 2: Open position

Chairperson: Randy has no report

Old Business

New Business

Tabled- Discussion of fund raising events to make the Central Office more self-supporting since we sell all our Literature and Coins for our cost and we are at the mercy of monthly donations from the group to continue to be there for the Fellowship. Some topics were Book Sale, Spring Fling, T-Shirts etc. Winslow brought up a glitch he noticed in the ByLaws; he wanted to look into it and report back.

Motion to adjourn: Motion to adjourn was made at 1000.

The Responsibility Statement was recited and the meeting was adjourned by Randy at 1000.