

Steering Committee Meeting Minutes

January 4, 2024

Members Present: Randy Chairperson, Wayne C0-Chairperson, Wayne Central Office Manager, Robert H. Treasurer, Michelle Recording Secretary, Mae Literature Coordinator, Taylor Newsletter, Cheryl Events Coordinator, Doug Member at Large 1, Jerry R. Group Representative. **New Group Representative Chad**

Members Absent: Jo Volunteer Coordinator,, Melissa Member at Large 2, Dee District Liaison,

Members present did represent a quorum as defined by our Central Office Bylaws.

Guests: none

Meeting was opened by Randy S. at 0900.

A moment of silence was observed.

The Serenity Prayer was recited.

Minutes: The minutes from December 2023 were tabled until the next meeting .

Treasurer's Report:

Checking Account Balance: \$7,931.84

Savings Account Balance: \$15,310.31

Total = \$23,242.15

Charter telephone & internet went from \$77.97 a month (for the last 9 months) to \$117.97 for December

Wayne will check into the telephone internet issue.

Literature is growing, yayyyyyy Mae!!!!

Please remind volunteers to notate what the money coming is was for i.e. donation, birthday donation, literature sale, coins etc.

Treasurer's Report was approved as written

Office Manager: Wayne reports everything seems to be going fine however he can walk in on almost any day and find 2-3 missed calls and that should never ever happen. Office otherwise seems to be running well.

Donations to Central Office December 2023

Thursday Night Candlelight	12/02/2023	\$150.00
Medford Fellowship Group	12/06/2023	\$150.00
Newcomers-Ashland Noon	12/07/2023	\$150.00
Clean & Sober Group	12/12/2023	\$40.00
Talent AA	12/20/2023	\$44.00
99 & Under	12/30/2023	\$33.90
Total		\$567.90

Volunteer Coordinator: Jo reports As of the moment, I have someone who has resigned their Tuesday afternoon shift from 12:30- 4:00. So, I will be working on getting a replacement for that shift. Otherwise I am not aware of any other problems. All shifts seem to be covered as scheduled.

Great job to Jo and the volunteers you are all AMAZING!!!

Literature Report: Mae reports she placed 3 orders in December 2 from World Service and 1 from Grapevine. **Of note the Large Copy Daily Reflections some are defective in they actually end in November. If anyone finds they have a defective copy we will replace that for you ofcourse. Taylor put that in the newsletter as well.**

We also have the Responsibility Card, Anonymity Card etc. available to our Fellowship at no cost. I am able to continue to place orders in such a way we are not having to pay shipping. Mae continues to find all the best deals for us with books and coins; newer Grapevine Books include Sober and Out, Happy Joyous and Free and A Rabbit Walks Into A Bar. If there is a book in English and it is available in Spanish we will make that available to our Fellowship.

Mae has put together a binder for Literature Representatives in the Groups it includes schedules, prices lists, and more. It is well worth your time to come in and look around.

Newsletter: Beginning in February Taylor will have donations from groups in the Newsletter

Web Site: Vacant Position, however Wayne reports a couple schedule changes
Lithia Park Meeting 1 time start time change for January 21.

District 16 Liaison: Dee was not there.

Group Representatives: Jerry was present from No Name Group to gather information for his group. New Group Representative Chad from Upon Awakening was present and has been attending this group for about a year and it is slowly growing with about 17 people many enjoy the 0620 meeting 7 days a week at the Alano Club. Doug Group Representative from the VA Book Study business is slow but steady.

Special Events: Cheryl asks questions about the Annual Central Office Breakfast in April. The official day of the event will be April 7, 2024 the first order of business is to secure a speaker and Cheryl is open to suggestions preferably a male speaker since we had a female last year. Secondly getting a team together to collect raffle items next what are we going to charge per ticket if anything? **Motion was made by Taylor to charge \$5.00 motion was seconded by Wayne. The motion was voted on and Passed. We will charge \$5.00 per ticket.** Next we need cooks, servers and raffle runners. Last year Robert printed the tickets he volunteered to do that again, thank you Robert. Ticket sales will begin in March Cheryl was told she might contact Cathy from last year she ran the Breakfast last year and has great information on the subject as well as volunteers that have experience with the event. Wayne brought up that we typically have a 50/50 raffle where there is 1 winner and the other half goes to the Central Office Wayne suggested we have two winners and still pass the can for St. Vincents. The Central Office Chairperson is also required to give a short speech at the event. Randy directed Cheryl to the Binder and we need to have a speaker by the February meeting then we can move forward with flyers and tickets.

Visitors: Amy

Member At Large 1: Doug inquired concerning a Klamath Falls Meeting, no one was aware of the meeting thought he might be talking about the upcoming Assembly

Member At Large 2: Melissa is our new Member at Large 2 she was not present, Mae reports Melissa was out of town.

Chairperson: Randy just thanks everyone for doing such a great job!!

Old Business:

Adhoc Committee on Prudent Reserve will meet next Saturday@1000 Central Office.

Adhoc Committee on Group Representative

Michelle M. Presented the following report and passed out copies to everyone in attendance. Randy would like to table discussion of the report for next month's meeting in February 2024.

Group Representative ADHOC Committee Report
December 22, 2023

Since Mae and Michelle had already gathered together every bit of literature available that referenced Group Representative, Central Office and any other Pronouns germane to our topic, the committee only really needed to sit down and review the literature at hand.

- 1, It is hereby our recommendation that the liaison between the Central Office Steering Committee and the Groups be called Group Representative.
2. We encourage the Group Representative to attend the monthly Steering Committee Meetings as often as they and their groups would like.
3. When the Group Representative does attend the Steering Committee Meeting they are a Voting Member and as defined by our ByLaws can constitute a quorum.
4. The Position Description i.e. length of sobriety, service commitment etc. are as always at the discretion of the group they serve.

Literature Reviewed:

Jackson County Central Office Bylaws pg.12 Article 6 Section 5, Members' Voting Rights

AA Guidelines Central or Intergroup Offices from GSO, Box 459

The AA Service Manual 2021-2023 Edition Pages 160-163

Suggestions: Review Group Representative 5X7 card for possible updates.

Thank you for allowing us to be of Service!!

Mae, Amy, Doug and Michelle

December 22, 2023

New Business: N/A

Refrigerator is broke and Wayne would like to purchase a new one as the refrigerator is available to our volunteers and groups that meet in the back. Motion is made to approve Wayne up to \$300.00 for replacement of the refrigerator. Motion is seconded and passed. Wayne will purchase a new refrigerator for no more than \$300.00.

Taylor is offering a Binder Creating Machine that is being surveyed by his work to the Central Office for free. We will take and look thank you Taylor!!

Motion to adjourn: Motion to adjourn was made at 1010.

The Responsibility Statement was recited and the meeting was adjourned by Randy at 1010.