

Steering Committee Meeting Minutes

July 1, 2023

Members Present: Amy B. Chairperson, Wayne T. Central Office Manager, Robert H. Treasurer, Cheryl R. Co-Treasurer, Volunteer Coordinator Jo B., Keren D. Events Coordinator

Members Absent: Michelle M. Recording Secretary, Winslow C. Newsletter, Wayne H. CO-Chairperson, Nick J. Website, Randy S. Member at Large 1, Mark L. Member at Large 2

Members present did represent a quorum as defined by our Central Office Bylaws.

Guests: Mae, Ken J. District 16 DCM

Meeting was opened by Amy at 0900.

A moment of silence was observed.

The Serenity Prayer was recited.

Minutes: The minutes from June 2023 were approved as written.

Treasurer's Report:

Checking Account Balance: \$11,253.87

Savings Account Balance: \$8,309.61

Treasurer's Report was approved

Office Manager: All going well, (see attached sheet showing donations). Did make literature order to restock since we have no Literature Officer. Issue resurfaced concerning the price we pay for credit card payments from fellowship for literature and coins. Per the treasurer we are still making money does not seem there is a current need for change to process. Missed calls on the phone are still not acceptable and the volunteer coordinator will do everything possible to alleviate the problem i.e. training etc.

Wayne Reports the following donations for the month of May and June

903-Ruch	5/17/2023	\$126.99
Thursday Night Candlelight	5/18/2023	\$200.00
Cathy M.	5/22/2023	\$10.00
Butte Falls	5/22/2023	\$40.00
Anonymous	5/30/2023	\$7.50
Ashland Men's Group	5/30/2023	\$200.00
Ashland Morning Fellowship	6/6/2023	\$450.00

Volunteer Coordinator: Jo reports the office continually being staffed, when there are openings the text system seems to work well to fix the issue. **Have new person Wayne H. great news Welcome aboard Wayne!!!**

Literature Report: Mae volunteered to fill the Literature position as we had a quorum **Mae was voted into office however she will be interim according to our Bylaws, Welcome aboard Mae!!!!**

Newsletter: Winslow was not present at the meeting.

Web Site: Vacant Position Wayne reports the web site is up to date he maintains the website making certain Events and Meeting changes are current for our Fellowship. Wayne did have a brief report concerning, well, more about the credit card issue. There is a delicate balance between being detail oriented and Keeping it simple, we learn from both.

District 16 Liaison: Vacant Position Ken did give a brief report everyone was so pleased with the return of **District 16's Quarterly Speaker Meeting, FYI Garrison has speakers set up all the way through 2024 he just needs Meeting to sponsor the event i.e. refreshments, 50/50 raffle GREAT FUN FOR US ALL YAYYYY!!!!** **Word needs to get out to fellowship there is a need for communication regarding Group Representative Service Position.**

Group Representatives: These service members are only required to attend Steering Committee meetings the months of March, June, September and December, when the Group Representatives are in attendance they are voting members of the committee. Cheryl gave a brief report from her home group.

Special Events: Keren reports great time and great response to the first ever Central Office Picnic. We hope it will be annual.

Member At Large 1: Randy reports he loved the picnic. The Butte Falls meeting is now standing alone with its own permanent Secretary GREAT WORK!!!! Duck Pond VA AA Meeting is up and running and also has AA Big Books available for anyone that needs one.

Member At Large 2: Mark reports he loves being of service and it shows.

Chairperson: Amy had nothing.

Old Business: N/A

New Business: Jo B reports she was contacted by a woman to invite us to participate in a Mental Health Fair May of 2024 the event will be held in the Armory. Keren the event coordinator will look into this event and maybe join with Alanon.

Tabled Issue: PayPal is an ongoing source of confusion with documenting incoming funds. If there were a way to document incoming revenue as literature, coins or donation and to even further confuse the issue to separate incoming funds in the form of donation either Birthday or Regular. Tabled until 2024.

Motion to adjourn: Motion to adjourn was made at 1000.

The Responsibility Statement was recited and the meeting was adjourned by Amy. at 1010.