

Steering Committee Meeting Minutes

June 3, 2023

Members Present: Amy B. Chairperson ,Wayne T. Central Office Manager, Robert H. Treasurer, Cheryl R. Co-Treasurer, Michelle M. Recording Secretary, Volunteer Coordinator Jo B.,Keren D. Events Coordinator

Members Absent: Winslow C. Newsletter, Wayne H. CO-Charperson, Nick J. Website, Randy S. Member at Large 1, Mark L. Member at Large 2

Members present did represent a quorum as defined by our Central Office Bylaws.

Guests: Ken J. District 16 DCM

Meeting was opened by Amy at 0900.

A moment of silence was observed.

The Serenity Prayer was recited.

Minutes: The minutes from May 2023 were approved as written.

Treasurer's Report: We are welcoming our new Treasurer Robert H. Thank you so very much for your service welcome aboard!!!

Incoming: \$1,377.80

Expenses: \$1,157.85

Checking Account Balance: \$11,253.87

Savings Account Balance: \$8,309.61

Treasurer's Report was approved

Office Manager: All going well, still finding missed calls. Without a Literature person Wayne will order literature to restock the shelves.

Volunteer Coordinator: Jo reports the office continually being staffed, when there are openings the text system seems to work well to fix the issue. Jo brought up Mr. Rico and he has volunteered to do Spanish translations when we need them.

Literature Report: Vacant Position

Newsletter: Winslow was not present at the meeting.

Web Site: Vacant Position Wayne reports the web site is up to date he maintains the website making certain Events and Meeting changes are current for our Fellowship.

District 16 Liaison: Vacant Position Ken J. offered a brief report regarding cancellation of the Service Fair that was scheduled to take place today. The group working on the Service Fair will meet again next week to discuss how they will proceed.

Group Representatives: These service members are only required to attend Steering Committee meetings the months of March, June, September and December, when the Group Representatives are in attendance they are voting members of the committee.

Cheryl R. was Present as Group Representative: Cheryl reports that she does pass on all the information to her group and now this will be an open Service Position in her group.

Special Events: Wayne and Keren reported on the upcoming picnic the 25th of June 1000 it sounds like Wayne has it all organized and we are looking for a wonderful day of sober fun and fellowship. People are needed to cut up tomatoes, onions, etc. Please bring your family and a dish if you can.

Member At Large 1: Randy was not at the meeting

Member At Large 2: Mark was not at the meeting

Chairperson: Amy had nothing.

Old Business: N/A

New Business: Jo brought up Strong and Courageous Recovery Festival entry fee is \$50.00. Some discussion about including District 16 in the event. Michelle volunteered to present this to District 16 at the June Meeting.

Motion was made to approve the \$50.00 entry fee and it was approved.

Tabled Issue: PayPal is an ongoing source of confusion with documenting incoming funds. If there were a way to document incoming revenue as literature, coins or donation and to even further confuse the issue to separate incoming funds in the form of donation either Birthday or Regular.

Motion to adjourn: Motion to adjourn was made at 1000.

The Responsibility Statement was recited and the meeting was adjourned by Amy. at 1010.