

Steering Committee Meeting Minutes

October 1, 2022

Members Present, Wayne H. Co-Chairperson, Wayne T. Central Office Manager, Sandy J. Treasurer, Robert H. Co-Treasurer, Michelle M. Recording Secretary, Winslow C. Newsletter, Nick J. Website Mick N. Literature, Dee District 16 Liaison, Randy S. Member At Large 1

Members Absent: Amy V. Chairperson, Jo B. Volunteer Coordinator, Keren D. Events Coordinator, Mark L. Member At Large 2

The members present represent a quorum as defined by our Central Office Bylaws.

Guests: Cathy M.

Meeting was opened by Wayne T. at 0900
A moment of silence was observed.
The Serenity Prayer was recited.

Minutes: September Meeting Minutes were approved

Treasurers Report: Sandy J. presents report to the committee:

Incoming \$1,610.88

Expenses \$1,066.72

Total in checking: \$3,908.31

Total in savings \$5,308.71

Most of incoming is from Literature sales. Currently we pay a percentage when Literature is purchased using PayPal. Discussion ensued.

Recommendation was made to Table issue regarding to Pay Pal as New Business next Meeting

Treasurer's Report was approved

Office Manager's Report: Discussion ensued regarding changing Internet Provider.

Requested to Table discussion until next meeting or a later time.

Volunteer Coordinator Report: Jo is not in attendance however she did provide written report. The Central Office Currently has an open position on Wednesdays. AA has been invited to participate again in the ROC Recovery Festival. At the time of the meeting we did not have a copy of the written report so the committee did approve a \$25.00 fee for the event. I am now looking at the written report and realize she was asking for \$50.00 I will send an email to seek approval for the \$50.00.

Literature Report: We are well stocked with more books coming!! Mick again requests the office volunteers to advise members of the fellowship we do not do special orders. Those

items can be purchased by the individual in a variety of ways. Later the topic of having Spanish versions of the Big Book on hand was raised by Dee D. Issue of Spanish Big Books will be tabled for next meeting.

Website: Nick was present with nothing to report just letting us know he is available if needed.

Newsletter: Winslow brought copies for everyone yaaaaay!! Seems to be issue with some people not receiving Newsletter maybe hundreds of people. Winslow believes he had rectified the problem. Goal is to get rid of border around printing. Issue of birthdays for those members who have passed should we make special column? Voted no just remove the name respectfully.

District 16 Liaison: Dee asked possibility of having Spanish versions of Big Book available for purchase in Central Office. In the meantime, if a Central Office volunteer is approached for Spanish version of the Big Book please direct them to 1 of 6 Spanish speaking meetings in the valley.

Group Representatives: none present

Special Events Coordinator: Keren is not present however Cathy M. was available to report on April Central Office Breakfast event. Date will be April 2, 2023, since there may be tickets out there from before COVID we will honor those tickets but don't expect many.

Members At Large 1& 2: Randy reported The Medford Fellowship Group recently underwent a group inventory focusing on how well they are adhering to the Traditions. Mark was not present.

Chairperson: Amy is not present Wayne is gallantly leading us today. No Chairperson Report.

Visitors: Although Cathy is a visitor she is temporarily reporting as Event Coordinator

Old Business: By Laws already approved we were each presented with beautiful bound copies of the By Laws. Winslow has copies for everyone and everywhere. Job well done Winslow. Suggestion was made to document who receives the By Laws so they are returned when there Service Position is rotated. This is noted on separate copy of page 16 of the By Laws to be maintained by the Recording Secretary. Wayne H. was nominated to be Co-Chairperson everyone was in favor.

New Business: Short discussion concerning upcoming Assembly will revisit next meeting.

Tabled Issues:

1. PayPal percentage on purchases
2. Change of Internet Provider
3. Spanish versions of the Big Book
4. Table display at Assembly

Motion to adjourn: 1010

Responsibility Statement is recited

