

JACKSON COUNTY CENTRAL OFFICE

STEERING COMMITTEE MEETING

APRIL 10, 2021

MEMBERS PRESENT: Amy Villasenor, Co-Chair; Wayne Trefren, Office Manager; Donna Kitchen, Recording Secretary; Jo Brown, Member at Large; Karen Westbrook, Special Events; Keren Donegan, Special Events; Stacy B., Member at Large'

MEMBERS ABSENT: Joel Sublett, Chair; Fran Van Alstyn, Treasurer; Sandy Johnson, Co-Treasurer; Mickey Norcia, Literature Chair; Terry Keller, Website; Winslow Cervantes, Newsletter; Dee D'Agostino, District 16 Liason.

TREASURER'S REPORT:

Sandy submitted a report via email. There were no unusual expenses for March, however, there are some unusual entries that Sandy will investigate further, make adjustments as necessary and submit an amended report at the May meeting.

OFFICE MANAGER REPORT:

No problems to report, things are running smoothly other than we seems to be using a lot of copy paper.

CENTRAL OFFICE REPORT:

Jo B. submitted a written report. All slots on the office volunteer staff have been filled and there are no problems to report. Jo is working on a 12 Step Call List which should be finished next month.

WEBSITE:

Terry reported via email, that the website visits are on average. There were 92 unique visits in the last week and 395 unique visits in February. Physical meetings are begin to reopen so the bulk of effort on the site was keeping meeting listing up to date as reported. Wayne, is a huge help on this task. Any changes may be reported on the Meeting Change form; <https://jccoa.org/meetings.html>. POPULAR PAGES & VIEWS; Home, 273; Meetings; 85, Events; 34, Newsletter; 24, Wednesday meetings; 15, Tuesday meetings; 14, Friday meetings; 12, Monday meetings; 9, Thursday meetings, 8; Saturday meetings; 8, Sunday; 6, Volunteer Page; 4, Contribution's page; 4.

NEWSLETTER:

Winslow submitted a draft copy of the new premiere edition of the regional Jackson and Josephine Counties AA newsletter; *One Day At a Time* via email. With approval of the Committee, he will have the premiere edition ready to disseminate at the end of the month.

SPECIAL EVENTS;

After discussion, the committee agreed that due to the Covid-19 Pandemic regulations, the closing of the Salvation Army facility and the many donations that Central Office has received the event will be postponed until next year.

The next meeting will be held on Saturday, May 1.

There being no further items to be discussed, the meeting was adjourned at 10AM.